

BOARD OF TRUSTEES WORK SESSION
March 11, 2024

AGENDA ITEM SUMMARY

SUBJECT: Silt Water Treatment Plant Contingency Discussion

PROCEDURE: Discussion

BACKGROUND OF SUBJECT MATTER:

Staff received some expressions of concern with how field concerns and changes would now be handled on this project with Trey Fonner leaving the Town's employment and not being available on-demand as a consultant.

SUMMARY:

In order to ensure that the Board of Trustees is informed and comfortable with the process by which field changes, change orders, requests for information and other potential anomalies are managed, we have scheduled this work session. The session will be used to brief the Board on the process and documentation to be used to manage these eventualities.

It is critical that the Board, working on behalf of the citizens of Silt, be confident in the management of this project.

ORIGINATED BY: Jeff Layman

PRESENTED BY: Trey Fonner, Toby Reid, Tony
Zancanella, Sam Franzen

TOWN ATTORNEY REVIEW: / / Yes /x / No

SUBMITTED BY:

Jeff Layman
Jeff Layman, Town Administrator

REVIEWED BY:

Sheila M. McIntyre
Sheila M. McIntyre, Town Clerk

**TOWN OF SILT
BOARD OF TRUSTEES WORK SESSION AGENDA
MONDAY, MARCH 11, 2024 – 6:00 P.M.
MUNICIPAL BOARD ROOM**

EST. TIME	DISCUSSION TOPIC	PRESENTER
6:00 50 min	Silt Water Plant Construction Contingency Discussion – Garney, Dewberry, Zancanella, et. al.	Administrator Layman

REGULAR BOARD OF TRUSTEES AGENDA - 7:00 P.M.

ESTIMATED TIME	AGENDA ITEM	PUBLIC HEARING or ACTION ITEM	STAFF PRESENTER
	Agenda		Tab A
7:00	Call to order		Mayor Richel
	Roll call		
	Pledge of Allegiance and Moment of Silence		
7:05	Public Comments - Persons desiring to make public comment on items not on the agenda shall activate the “raise hand” function in the meeting program. For persons who will participate in the meeting by telephone, they should send an email by 5:00 p.m. on the day of the meeting to sheila@townofsilt.org indicating their desire to make public comment. For those attending in person, a “Sign in Sheet” is available in the Council Chambers. Each speaker will limit comments to no more than three (3) minutes, with a total time of 30 minutes allotted to public comments, pursuant to Section 2.28.020 of the Silt Municipal Code		
7:20 5 min	Consent agenda – 1. Minutes of the February 26, 2024 Board of Trustees meeting		Tab B Mayor Richel
	Conflicts of Interest		
7:25	Agenda Changes		
7:25 5 min	Recognition of Sara Flores and Casey Marron as Water and Wastewater ORC’s	Info Item	Tab C Director Fonner
7:30 10 min	Resolution No. 14, Series 2024, A RESOLUTION OF THE TOWN OF SILT REPEALING AND REPLACING RESOLUTION NO. 16, SERIES 2019, ADOPTING AN OFFICIAL STREET TREE LIST AND SUGGESTED SHRUB LIST FOR THE TOWN OF SILT – Adrian Brown	Action Item	Tab D Administrator Layman
7:40 20 min	Town Manager Recruitment and Selection Process – Bill Efting	Action Item	Tab E Administrator Layman
8:00 10 min	Water / Wastewater Rate and Other Topics	Action Item	Tab F Jim Mann
8:10 15 min	HR Sub-Committee Recommendation on a Revised Work Week	Action Item	Tab G Treasurer Tucker

8:25 5 min	Administrator and Staff Reports	Info Item	Tab H Administrator Layman
8:30 10 min	Updates from Board / Board Comments		
8:40	Adjournment		
The next regularly scheduled meeting of the Silt Board of Trustees is Monday, March 25, 2024. Items on the agenda are approximate and intended as a guide for the Board of Trustees. "Estimated Time" is subject to change, as is the order of the agenda. For deadlines and information required to schedule an item on the agenda, please contact the Silt Town Clerk at 876-2353.			

Tentative upcoming meetings / work session topics:

- March 25 - 2024 Parks Update Planning / Center Town Home Parks Discussion
- March 25 - TRIP Update
- April 8 – Traffic / Traffic Calming Discussion and Community Service Officer presentation
- June 10 – Highwater Farms Tour

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
FEBRUARY 26, 2024 – 7:00 P.M.**

The Silt Board of Trustees held their regular meeting on Monday, February 26, 2024. Mayor Richel called the meeting to order at 7:05 p.m.

Roll call	Present	Mayor Keith Richel
		Mayor Pro-tem Hanrahan
		Trustee Justin Brintnall
		Trustee Chris Classen
		Trustee Samuel Flores
		Trustee Jerry Seifert
Absent	Trustee Andreia Poston	

Present were Town Administrator Jeff Layman, Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Public Works Director Trey Fonner, Community Development Manager Nicole Centeno, Chief of Police Mike Kite, Lieutenant Matt Gronbeck, Attorneys Michael Sawyer and Lawrence Bond and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Consent Agenda –

1. Minutes of the February 12, 2024 Board of Trustees meeting

Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Classen seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – Trustee Brintnall asked to have a quick conversation about drafting a letter that addresses the concerns of moving the mail sorting center from Grand Junction to Denver. **There was a consensus to direct staff to prepare and submit a letter in support of the sorting center remaining in Grand Junction.**

Resolution No. 11, Series 2024, A RESOLUTION OF THE BOARD OF TRUSTEES APPOINTING JAMES MANN AS THE INTERIM TOWN ADMINISTRATOR OF THE TOWN OF SILT, COLORADO and approval of Contract Agreement

Attorney Bond went over the terms of the contract and the resolution that approves the hiring of Jim Mann as the Interim Town Administrator.

Trustee Seifert made a motion to approve Resolution No. 11, Series 2024, A RESOLUTION OF THE BOARD OF TRUSTEES APPOINTING JAMES MANN AS THE INTERIM TOWN ADMINISTRATOR OF THE TOWN OF SILT, COLORADO and approval of the Contract Agreement. Mayor Pro-tem Hanrahan seconded the motion, and the motion carried unanimously.

Align Multimedia Review and Proposal for 2024 – Katie Mackley

Katie & Ryan Mackley were present to provide an overview of their comprehensive marketing campaign for 2024. They proceeded to go through their presentation of the services that they have been providing to the town and their marketing tactics. It was discussed that their annual fee has already been included in this year's budget.

Astera Project Update – Jennifer Stapp

Attorney Bond provided his staff report and went over the Option Agreement that allows the town to repurchase the property should the buyer fail to meet certain conditions of the agreement. He relayed that the buyer has not met two of the conditions: (a) to pull a valid building permit and (b) to pay in full for the required water and sewer taps for the permitted structure. Mr. Bond stated that the town could exercise their right to repurchase the property during the option period which expires on February 18, 2026 but he is not recommending to take any action at this time.

Jennifer Stapp, representative of the buyer was present tonight to provide an update of the project that would be providing alternative fuels along with a coffee shop, café, work pods, fresh market and store. Ms. Stapp stated that they hope to be open by the 1st quarter of 2025.

The Board provided positive feedback for Astera to continue moving forward.

Approval of Master Services Agreement between the Town of Silt and Flock Group, Inc.

Attorney Bond went over the Service Agreement contract with Flock and outlined areas talked about in previous meetings regarding a cost ceiling and if a camera goes down the time that it would take to have it repaired and/or replaced. Lieutenant Gronbeck went over the language that touched on the areas of concern for the Board. He stated that the town would have the ability to cancel the contract if Flock decides to increase the price after two years. Also, if a camera goes down it would be repaired or replaced within seven days and that the cost to the town would be prorated for any time that the cameras are not functional.

There was additional discussion about creating a policy that guards our residents' rights and ensures the safety of our police department and to also provide the Board with a system report on a quarterly basis to start.

Trustee Seifert made a motion to approve the Master Services Agreement between the Town of Silt and Flock Group, Inc. Trustee Classen seconded the motion, and the motion carried unanimously.

Second reading of **Ordinance No. 1, Series 2024**, AN ORDINANCE ANNEXING TO THE TOWN OF SILT, COLORADO CERTAIN REAL PROPERTY LOCATED AT 129 WEST HOME AVENUE, SILT, COLORADO, KNOWN AS THE MARIONI ANNEXATION

Community Development Manager Centeno provided a brief overview and stated that nothing has changed since first reading.

The public hearing was opened at 8:18 p.m. There were no public comments and the hearing was closed at 8:19 p.m.

Trustee Classen made a motion to approve second reading of Ordinance No. 1, Series 2024, AN ORDINANCE ANNEXING TO THE TOWN OF SILT, COLORADO CERTAIN REAL PROPERTY LOCATED AT 129 WEST HOME AVENUE, SILT, COLORADO, KNOWN AS THE MARIONI ANNEXATION. Trustee Brintnall seconded the motion, and the motion carried unanimously.

Second reading of **Ordinance No. 2, Series 2024**, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, ZONING AS R-2 – GENERAL RESIDENTIAL DISTRICT, A 0.18-ACRE PARCEL LOCATED AT 129 WEST HOME AVENUE, SILT, COLORADO, KNOWN AS THE MARIONI ANNEXATION WITHIN THE TOWN OF SILT, COLORADO

Manager Centeno once again reported that no changes have been made since first reading.

The public hearing was opened at 8:20 p.m. There were no public comments and the hearing was closed at 8:21 p.m.

Trustee Brintnall made a motion to approve second reading of Ordinance No. 2, Series 2024, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, ZONING AS R-2 – GENERAL RESIDENTIAL DISTRICT, A 0.18-ACRE PARCEL LOCATED AT 129 WEST HOME AVENUE, SILT, COLORADO, KNOWN AS THE MARIONI ANNEXATION WITHIN THE TOWN OF SILT, COLORADO. Trustee Classen seconded the motion, and the motion carried unanimously.

January 2024 Financial Report

Treasurer Tucker went over the January 2024 financials.

Administrator and Staff Reports

Administrator Layman reminded everyone of the upcoming State of the Community luncheon to be held on March 11. He also went over the Strategic Planning grant that Debra Figueroa assisted with. He also stated that Public Works Director Fonner has submitted his letter of resignation and that his last day would be March 22.

Director Fonner mentioned the upcoming yearly CDoT meeting with everyone in Garfield County that would be taking place on March 11 as well.

Updates from Board / Board Comments

There were comments about the status of the Grand Avenue and the remainder of Home Avenue overlays, the crosswalk signs with no stripes on Main at 5th & 6th Streets, an update on the Western Slope Veteran’s Coalition project, the status of the new overtime payout policy, what is going into the old Mr. Brunch location and where the town is on grants in relation to the Anderson property. Staff was thanked for their hard work and the good job that they have been doing.

Executive Session

There was no need for an executive session tonight.

Adjournment

Trustee Brintnall made a motion to adjourn. Trustee Seifert seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Approved by the Board of Trustees

Sheila M. McIntyre
Town Clerk, CMC

Keith B. Richel
Mayor

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
March 11th, 2023**

AGENDA ITEM SUMMARY

SUBJECT: Introducing the Operator Responsible Charge (ORC) for Water Plant and Wastewater Plant

PROCEDURE: Info

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In 2020 when we had a complete turnover of staff at the Water/Wastewater plants, no one on staff was qualified enough to be named the ORC. At that time, we contracted with Tony Zancanella, and Zancanella and Associates to work as the Town's ORC for the plants. Tony has done an outstanding job for us as ORC, and we thank him for all his help. At this time though we are bringing the ORC back in house as we have two qualified personal. Tony will keep his position with the Town as it relates to the building of the new water plant and all that entails. Sara Flores will become the ORC for the Water plant and Casey Carbon-Marron will be the ORC for the Wastewater Plant. Following is a short Bio on both of them.

Sara has combined her hands on experience with College Education emphasizing Environmental Science in order to fast track this process. Sara previously worked in water treatment for the Town of Carbondale which has four water plants each with different treatment processes.

Sara currently holds an A Level Water Treatment, C Level Wastewater Treatment and Distribution 1 license along with maintaining her Commercial Driver's License.

Sara has been with the Town of Silt for four years and her dedication to the water plant resulted in her being promoted to the Water Treatment Operator in Responsible Charge. As such, Sara is responsible for keeping the Town of Silt's Water System current and aligned with all State requirements while also supplying the residents with the best water quality possible and keeping up with demand.

Casey started in late 2019 in public works, less than a year later he was to work on the utility's side. He was very green and only had the lowest level license. A few weeks later, the entire crew was gone and it was up to Daryl and Him. From the frying pan into the fire.

Sence then we have made leaps and bounds. Constantly moving forward pushing ourself. Studying hard and gaining 4 licenses in 2 years. As well as bringing our facilities and operations up to the 21st century.

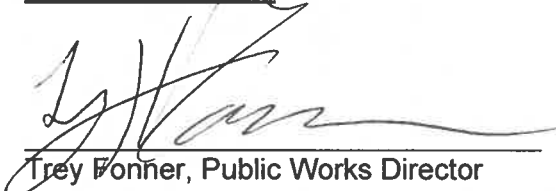
Casey currently holds a B Wastewater Treatment and a B Water Treatment license.

PRESENTED BY: Director Fonner

DOCUMENTS ATTACHED:

TOWN ATTORNEY REVIEW [] YES [] NO INITIALS _____

SUBMITTED BY:


Trey Fonner, Public Works Director

REVIEWED BY:


Jeff Layman, Town Administrator

BOARD OF TRUSTEES WORK SESSION
March 11, 2024

AGENDA ITEM SUMMARY

SUBJECT: Turf Replacement Incentive Program (TRIP) and Trees Resolution Discussion

PROCEDURE: Presentation, Discussion and Action Item

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Board of Trustees was presented with a tree and shrub resolution on January 22, 2024. Trustees asked that we bring the resolution back to them with a redline version showing some minor revisions. Attached is the reworked tree and shrub resolution in a redline format. Additionally, the attached "Suggested Tree Species" photographic guide document contains photos of the recommended species.

Consultant Adrian Brown has re-worked the first version and generated this revised version to reduce confusion and to ensure consistency between the resolution and photographic guide.

Mr. Brown is still working on his survey of Mesa View for the Turf Replacement Incentive Program and will report on his conclusions at a later date.

RECOMMENDATION:

We believe this document achieves the outcome that we set out to accomplish and would encourage the Board to inspect the list, ask clarifying questions and pass the resolution, if appropriate.

Once passed, Staff will disseminate the news through its public information channels in time for this years' prime planting months.

ORIGINATED BY: Jeff Layman
PRESENTED BY: Adrian Brown

DOCUMENTS ATTACHED:

- 1) Town of Silt Tree and Shrub Resolution (Redline)
- 2) Town of Silt Suggested Tree Species

TOWN ATTORNEY REVIEW [] YES [X] NO **INITIALS:**

SUBMITTED BY:

REVIEWED BY:

Jeff Layman
Jeff Layman, Town Administrator

Sheila M. McIntyre
Sheila M. McIntyre, Town Clerk

TOWN OF SILT
RESOLUTION NO. ~~14XX16~~
SERIES OF 20~~24~~19

**A RESOLUTION OF THE TOWN OF SILT ("TOWN") ADOPTING AN
OFFICIAL STREET TREE LIST AND SUGGESTED SHRUB LIST FOR THE
TOWN OF SILT**

WHEREAS, the Town Board of Trustees ("Board") wishes to provide a ~~comprehensive list of approved tree and shrub species, in order to provide for the judicious use of water, beautification, and establishment of animal habitat throughout the Town; and appropriate tree species for planting within the Town's limits; and~~

~~**WHEREAS**, the Board recognizes that certain species of plants thrives in semi-arid climate such as the Town's; and~~

~~**WHEREAS**, the Board advises the planting of these specific tree species to aide in shade and cooling of the Town, habitat for wildlife, air and noise pollution lessening, stormwater absorption, and enhanced aesthetics; and~~

WHEREAS, the Board is concerned that recent and future droughts may severely impact the Town's ability to provide more than the normal allotment of irrigation water to any one property owner; and

~~**WHEREAS**, the Board seeks to convey to all property owners the critical nature of decreasing water supplies, and that judicious use of water supplies by all residents is exercised; and~~

~~**WHEREAS**, the Board recognizes that certain species of plants thrives in semi-arid climate such as the Town's; and~~

WHEREAS, the Board suggests property owners install certain tree and shrub species due to drought-tolerant properties, soil enriching capacity, carbon sequestration ability, and aesthetic quality; and

WHEREAS, the ~~Board recommends that all tree species Town be adequately spaced and located in ways that consider the street right-of-way, stormwater installations, and Town sewer and irrigation as well as private electrical and gas networks, and other private property infrastructure (Dial Before You Dig – 811 in Colorado). will require the planting of specific drought-tolerant tree species to provide shade and habitat for birds and other animals, with adequate spacing and locations on private properties that are outside of Town street right-of-way, drainage installations, and other private properties; and~~

~~**WHEREAS**, property owners who landscape their properties realize higher real estate values, higher numbers of birds and other animal species, better enjoyment of their properties, and shading of their structures, thereby increasing the livability within the property overall; and~~

~~WHEREAS, the Town Board of Trustees ("Board") wishes to convey to all citizens the critical nature of decreasing water supplies, the importance of minimizing soil erosion, and the benefits of sustaining property values throughout the Town.~~

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT COLORADO, THAT:

Section 1: The above recitals are hereby incorporated as findings by the Town of Silt.

Section 2: The following acronyms are used to describe that tree and shrub qualities of most interest to the Town of Silt.

~~Official Street Tree List, Suggested Landscaping Materials List, and Planting Guidelines for the Town of Silt~~

Official Street Tree List

~~The Town advises the planting of specific drought-tolerant tree species to provide shade and habitat for birds and other animals, with adequate spacing and locations on private properties that are outside of Town street right-of-way, drainage installations, and other private properties:~~

A. Acronyms

- ~~1. ST = Salt Tolerance (higher number means higher salt tolerance);~~
- ~~2. VLWZ = Very Low Water Zone (Once established, little irrigation required);~~
- ~~3. LWZ = Low Water Zone (Once established, water during hot & dry periods;~~
- ~~MWZ = Moderate Water Zone (Once established, water several times/week);~~
- ~~5. HWZ = High Water Zone (Species to avoid due to high water requirement);~~
- ~~6. SHD = Shade Tree;~~
- ~~7. ORN = Ornamental Tree/Shrub;~~
- ~~8. EVR = Evergreen Tree;~~
- ~~9. T = Tall (height of tree); &~~
- ~~10. W = Wide (width of tree).~~

FP = Food production

Section 3: That the following list of trees and shrubs is hereby adopted.

Official Street Tree Species List

The Town advises the planting of specific tree or shrub species to provide shade, wildlife habitat, urban cooling, and stormwater absorption within the Town Limits. With a 'right tree, right location' approach to tree planting within the Town, the following lists are advised within the Town street right-of-ways and should be taken as a suggestion on private property. Many of the species listed can be found at local nurseries or could be ordered from online tree suppliers.

Official Street Tree Species (can also be used as a in any other yard trees as well):

- ~~1. Amur Maple (25'T & 25'W) — *Acer ginnala* — MWZ, SHD;~~
- ~~2. Birch (25'T & 25'W) — *Betula* spp. — MWZ, SHD;~~
- ~~1. Kentucky Coffeetree — *Gymnocladus dioica* — LWZ, SHD~~
- ~~2. Bur Oak — *Quercus macrocarpa* — ST, VLWZ, SHD;~~
- ~~3. Two-needle Pinyon Pine (20'T & 15'W) — *Pinus edulis* — VLWZ, EVR;~~
- ~~4. Bristlecone Pine (25'T & 25'W) — *Pinus aristata* — VLWZ, EVR;~~
- ~~5. Limber Pine (25'T & 25'W) — *Pinus flexilis* — LWZ, EVR;~~
- ~~46. Hackberry (55' T & 35' W) — *Celtis occidentalis* — 4ST, VLWZ, SHD;~~
- ~~7. Alder (40'T & 30'W) — *Alnus* spp. — MWZ, SHD;~~
- ~~5. Eastern Redbud — *Cercis canadensis* — MWZ, ORN~~
- ~~68. Western Northern Catalpa (30'T & 20'W) — *Catalpa speciosa* — LWZ, SHD;~~
- ~~9. White Fir (40'T & 30'W) — *Abies concolor* — LWZ, EVR;~~
- ~~7.10. London Plane Tree (65'T & 40'W) — *Platanus x acerifolia* — MWZ, SHD;~~
- ~~8.11. Hawthorn (25'T & 25'W) — *Crataegus* spp. — MWZ, ORN; &~~
- ~~9. Green Ash — *Fraxinus pennsylvanica* — LWZ, SHD~~
- ~~10. White Oak — *Quercus alba* — VLMZ, SHD~~
- ~~12. Colorado Blue Spruce (25'T & 25'W) — *Picea pungens* — LWZ, EVR.~~

Other Acceptable Trees for Side and Back Yards (not adjoining a street):

- ~~1. Bristlecone Pine — *Pinus aristata* — VLWZ, EVR;~~
- ~~2. Crabapple (25'T & 25'W) — *Malus* spp. — 2ST, MWZ, ORN;~~
- ~~3. White Fir — *Abies concolor* — LWZ, EVR;~~
- ~~2. Bur Oak (55' T & 45' W) — *Quercus macrocarpa* — 8ST, VLWZ, SHD;~~
- ~~4. Ponderosa Pine — *Pinus ponderosa* — LMZ, EVR~~
- ~~3. Bigtooth Maple (30' T & 20' W) — *Acer grandidentatum* — VLWZ, SHD;~~
- ~~5. Gambel Oak (20'T & 15'W) — *Quercus gambelii* — VLWZ, SHD;~~
- ~~5. Wavyleaf Oak (15'T & 10'W) — *Quercus undulata* — VLWZ, SHD;~~
- ~~6. Chinese Pistache (25'T & 20'W) — *Pistacia chinensis* — LWZ, SHD;~~
- ~~7. Black Walnut — *Juglans nigra* — MWZ, SHD, FP~~
- ~~8. Blue Spruce — *Picea pungens* — LWZ, EVR~~
- ~~9. Shagbark Hickory — *Carya ovata* — LWZ, ORN, FP~~
- ~~7. Fruitless White Mulberry (40'T & 40'W) — *Morus alba* — LWZ, SHD;~~
- ~~8. Kentucky Coffeetree (55'T & 45' W) — *Gymnocladus dioica* — LWZ, SHD;~~
- ~~9. Nettleleaf Hackberry (20'T & 15'W) — *Celtis reticulata* — LWZ, SHD;~~
- ~~10. Katsura Tree — *Cercidiphyllum japonicum* — MWZ, ORN~~
- ~~10. Golden Rain Tree (35'T & 35'W) — *Koelreuteria paniculata* — 4ST, LWZ, ORN;~~
- ~~11. Tatarian Maple — *Acer tataricum* — LWZ, ORN~~
- ~~12. Chickapin Oak — *Quercus muehlenbergii* — LWZ, SHD~~
- ~~13. Black Hills Spruce (25'T & 20'W) — *Picea Glauca* 'Densata' — LWZ, EVR;~~
- ~~12. Dawn Redwood (55'T & 30'W) — *Metasequoia glyptostroboides* — MWZ, SHD;~~
- ~~14. Rock Mountain Juniper — *Juniperus scopulorum* — LWZ, EVR;~~
- ~~153. Scotch Pine (45'T & 25'W) — *Pinus sylvestris* — MWZ, EVR;~~
- ~~14. Southwestern White Pine (50'T & 35'W) — *Pinus strobiformis* — MWZ, EVR;~~
- ~~15. Japanese Tree Lilac (40'T & 20'W) — *Syringa reticulata* — MWZ, ORN;~~
- ~~16. Chokecherry (20'T & 10'W) — *Prunus virginiana* — MWZ, ORN;~~
- ~~17. Dwarf Fruit Trees (20'T & 20'W) — varies — MWZ, ORN;~~
- ~~18. Oklahoma Redbud (30'T & 30'W) — *Cercis roniformis* — MWZ, ORN;~~

- ~~19. Littleleaf Mountain Mahogany (33'T & 25'W) — *Cercocarpus ledifolius* — VLWZ;~~
- ~~20. Double Flowering Plum (10'T & 10'W) — *Prunus triloba* — MWZ, OR~~

~~E.~~ Acceptable Shrub Species

1. Redwig Dogwood (~~4'T & 4'W~~) — *Cornus stolonifera* — MWZ;
2. Lilac (~~6'T & 6'W~~) — *Syringia* spp. — MWZ;
3. Forsythia (4'T & 4'W) — *Forsythia* spp. — MWZ;
4. Big Sagebrush (~~4'T & 4'W~~) — *Artemisia tridentata* — 6ST, VLWZ;
5. Antelope Bitterbrush (~~6'T & 6'W~~) — *Purshia tridentate/glandulosa* — 6ST, VLWZ;
6. Mexican Cliffrose (~~5'T & 5'W~~) — *Purshia mexicana* — VLWZ;
7. Smith's Buckthorn (~~6'T & 6'W~~) — *Rhamnus smithii* — 4ST, VLWZ;
8. Apache Plume (~~6'T & 4'W~~) — *Fallugia paradoxa* — VLWZ;
9. Fernbush (~~4'T & 4'W~~) — *Chamaebatiaria millefolium* — VLWZ;
10. Fourwing Saltbush (~~6'T & 6'W~~) — *Atriplex canescens* — VLWZ;
11. Leadplant (~~3'T & 2'W~~) — *Amorpha canescens* — VLWZ;
12. Littleleaf Mock Orange (~~6'T & 4'W~~) — *Philadelphus microphyllus* — 6ST, VLWZ;
13. Squaw Apple (~~6'T & 4'W~~) — *Peraphyllum ramosissimum* — VLWZ;
14. White Stemmed Rabbitbrush (~~3'T & 3'W~~) — *Chrysothamnus nauseosus* spp. *albicaulis* — 6ST, VLWZ;
15. Wax Currant (~~6'T & 6'W~~) — *Ribes cereum* — VLWZ;
16. Broom Snakeweed (~~3'T & 3'W~~) — *Gutierrezia sarothrae* — VLWZ;
- ~~17. Mugo Pine (3'T & 3'W) — *Pinus mugo* — 8ST, LWZ;~~
- ~~178.~~ Serviceberry (~~6'T & 6'W~~) — *Amelanchier alnifolia/utahensis* — LWZ;
- ~~189.~~ Smoke Tree (~~6'T & 6'W~~) — *Cotinus obovatus* — LWZ;
- ~~1920.~~ Mountain Ninebark (~~6'T & 6'W~~) — *Physocarpus monogymus* — LWZ;
- ~~204.~~ Rock Spirea (~~4'T & 4'W~~) — *Holodiscus dumosus* — LWZ;
- ~~22.~~ Russian Sage (4'T & 4'W) — *Perovskia atriplicifolia* — LWZ;
- ~~213.~~ Western Sandcherry (~~6'T & 4'W~~) — *Prunus pumila* — LWZ;
- ~~224.~~ Barberry (~~3'T & 3'W~~) — *Barberis* spp. — LWZ;
- ~~235.~~ Greenleaf Manzanita — *Arctostaphylos patula* — LWZ;
- ~~26.~~ Firethorn (6'T & 6'W) — *Pyracantha coccinea* — MWZ;
- ~~27.~~ Honeysuckle (6'T & 6'W) — *Lonicera* spp. — MWZ;
- ~~248.~~ Nanking Cherry (6'T & 6'W) — *Prunus tomentosa* — MWZ;
- ~~29.~~ Rose of Sharon (6'T & 6'W) — *Hibiscus syriacus* — MWZ;
- ~~30.~~ Royal Purple Smokebush (6'T & 6'W) — *Cotinus coggygria* "Royal Purple" — MWZ;
- ~~2534.~~ Silver Buffaloberry (6'T & 6'W) — *Shepherdia argentea* — LWZ;
- ~~32.~~ Viburnum (6'T & 6'W) — *Viburnum* spp. — MWZ;
- ~~2633.~~ Alpine Currant (4'T & 4'W) — *Ribes alpinum* — MWZ;
- ~~34.~~ Austrian Copper Rose (4'T & 4'W) — *Rosa foetida* — MWZ;
- ~~35.~~ Blue Mist Spirea (4'T & 4'W) — *Caryopteris x clandonensis* — MWZ;
- ~~2736.~~ Cheyenne Privet (4'T & 4'W) — *Ligustrum vulgare* 'Cheyenne' — MWZ;
- ~~2837.~~ Cistena Plum (4'T & 4'W) — *Prunus cisterna* — MWZ;
- ~~2938.~~ Flowering Quince (3'T & 3'W) — *Chaenomeles japonica* — MWZ;

- ~~3039. Golden Currant (2'T & 2'W) – Ribes aureum – MWZ;~~
~~40. Golden Vicary Privet (2'T & 2'W) – Ligustrum x vicaryi – MWZ;~~
 31. Cranberry Cotoneaster (~~2'T & 4'W~~) – Cotoneaster apiculatus – MWZ;
~~3242. Dark Knight Spirea (3'T & 4'W) – Caryopteris x clandonensis – MWZ;~~
~~3343. White Snowberry (4'T & 4'W) – Symphoricarpos albus – MWZ;~~
~~3444. Potentilla (2'T & 2'W) – Potentilla fruticose – MWZ.~~

Section 4: That weed species, including noxious weed tree species, as listed in Silt Municipal Code 8.04.010 (C) not be planted by any property owner with Town Limits; and that any existing tree or plant species listed be managed in a manner to prevent seed formation.

Noxious Weed (**) and Undesirable Tree Species for any Street, Yard or Public Space:

1. Siberian Elm – Ulmus pumila**
2. Russian Olive – Elaeagnus angustifolia**.
6. Poplar – Populus spp.
7. Willow – Salix spp.
9. Tamarisk – Tamarix spp**.
11. Callery Pear – Pyrus calleryana.
12. Boxelder – Acer negundo.
13. Linden – Tilia spp.
14. Austrian Pine – Pinus nigra.

This resolution will be in full force and effect from and after its passage and approval.

INTRODUCED, READ, PASSED, AND ADOPTED THIS ~~118~~¹¹⁹th day of ~~March~~^{July} 20~~24~~¹⁹.

TOWN OF SILT

Mayor Keith B. Richel

ATTEST:

Town Clerk Sheila M. McIntyre, CMC

Suggested Species for Silt, Colorado

USDA Hardiness Zone 5b (-15°F to -10°F) to 6a (-10°F to -5°F)

All trees listed are appropriate in Zones 5 and 6

Hardiness zones (HZ) are based on the average annual minimum winter temperature for the area

Large Trees: Mature Height 40 + feet

Catalpa, Western – *Catalpa speciosa*

- Height 40-50 feet, Width 25-35 feet, HZ 4-9

Filbert, Turkish – *Corylus colurna*

- Height 40-80 feet, Width 25-45 feet, HZ 4-7

Hackberry, Common – *Celtis occidentalis*

- Height 30-60 feet, Width 40-60 feet, HZ 3-9

Hardy Rubbertree - *Eucommia ulmoides*

- Height 40-60 feet, Width 30-50 feet, HZ 4-7

Hornbeam, Columnar European - *Carpinus betulus*

- Height 35-45 feet, Width 25-35 feet, HZ 4-8

Kentucky Coffeetree – *Gymnocladus dioica*

- Height 50-60 feet, Width 40-50 feet, HZ 3-8

Japanese Pagoda Tree - *Sophora japonica*

- Height 50-70 feet, Width 50-70 feet, HZ 5-9

Planetree, London - *Platanus acerifolia*

- Height 60-70 feet, Width 40-50 feet, HZ 4-8

Oak – *Quercus* species.

- Height 40-60 feet, Width 35-50 feet,
- Recommended species: Bur (3-8); Chinkapin (5-7); Shingle (5-8); Swamp White (3-8)

Osage Orange - *Maclura pomifera*

- Height 35-55 feet, Width 35-55 feet, HZ 4-9
- Recommended cultivars: 'White Shield'; 'Wichita'; 'Park'

Pecan - *Carya illinoensis*

- Height 60-90 feet, Width 40-70 feet, HZ 5-9



Japanese Pagoda Tree



London Planetree

Tulip tree – *Liriodendron tulipifera*

- Height 60-80 feet, Width 40-50 feet, HZ 4-9

Zelkova, Japanese - *Zelkova serrata*

- Height 50-80 feet, Width 50-80, HZ 5-9

Medium Trees: Mature Height 20 – 40 feet

Buckeye, Ohio - *Aesculus glabra*

- Height 20-40 feet, Width 20-40 feet, HZ 3-7

Catalpa, Chinese – *Catalpa ovata*

- Height 20-30 feet, Width 20-30 feet, HZ 4-8

Chokecherry or Amur chokecherry – *Prunus virginiana* or *maackii*

- Height 20-30 feet, Width 18-20 feet, HZ 2-7
- Recommended *P. virginiana* cultivars: ‘Schubert’; ‘Sucker Punch’

Crabapple – *Malus* cultivars

- Height 15-30 feet, Width 15-30 feet, HZ 4-8
- Look for cultivars resistant to fire blight such as ‘Radiant’; ‘Robinson’; ‘Spring Snow’

Corktree - *Phellodendron amurense*

- Height 30-40 feet, Width 25-45 feet, HZ 3-7

Hackberry, Nettleaf - *Celtis laevigata* var. *reticulata*

- Height 20-50 feet, Width 15-20 feet, HZ 4-7

Hawthorn – *Crataegus* species

- Height 20-35 feet, Width 20-35 feet
- Recommended species: Thornless Cockspur (3-7); Washington (3-8); Winter King (4-7)

Hophornbeam - *Ostrya virginiana*

- Height 20-35 feet, Width 15-20 feet, HZ 5-9

Hornbeam, American - *Carpinus caroliniana*

- Height 20-35 feet, Width 20-35 feet, HZ 3-9

Ironwood, Persian - *Parrotia persica*

- Height 20-40 feet, Width 20-30 feet, HZ 4-8



Tulip Tree



Crabapple

Japanese Tree Lilac – *Syringa reticulata*

- Height 20-30 feet, Width 15-20 feet, HZ 3-7

Maackia – *Maackia amurensis*

- Height 20-30 feet, Width 15-20 feet, HZ 3-7

Maple – *Acer* species

- Height 20-30 feet; Width 10-25 feet, HZ 5-8
- Recommended species: Bigtooth (*A. grandidentatum*)
Hedge (*A. campestre*); Rocky Mountain (*A. glabrum*)

Mayday Tree – *Prunus padus*

- Height 20-40 feet, Width 20-40 feet, HZ 3-6

Pawpaw - *Asimina triloba*

- Height 20-25 feet, Width 10-15 feet, HZ 5-9

Plum, Flowering – *Prunus cerasifera* ‘Thundercloud’

- Height 15-25 feet, Width 15-25 feet, HZ 5-8

Redbud, Eastern – *Cercis canadensis*

- Height 15-25 feet, Width 15-30 feet, HZ 4-9

Yellowhorn - *Xanthoceras sorbifolium*

- Height 8-25 feet, Width 10-25 feet, HZ 4-7

Small Trees: Mature Height < 20 feet

Crabapple – *Malus* cultivars

- Height 10-20 feet, Width 8-20 feet, HZ 4-8
- Look for cultivars that are resistant to fire blight such as
‘Indian Magic’; ‘Indian Summer’; ‘Prairifire’

Hawthorn – *Crataegus* species

- Height 15-20 feet, Width 15-20 feet
- Recommended species: Paul’s Scarlet (4-8);
Russian (4-9); Toba (3-8);

Maple, Tatarian – *Acer tataricum*

- Height 15-20 feet, Width 15-20 feet, HZ 3-8

Oak – *Quercus* species

- Height 10-30 feet, Width 10-20 feet
- Recommended species: Gamble (4-7); Wavey leaf (4-8)



Russian Hawthorn



Eastern Redbud

Plum, Flowering – *Prunus cerasifera*

- Height 10-20 feet, Width 10-20 feet, HZ 5-8
- Recommended cultivars: 'Mount St. Helens'; 'Newport'
- Privet, New Mexican** – *Forestiera neomexicana*
- Height 8-15 feet, Width 8-10 feet, HZ 5-9

Serviceberry – *Amelanchier* species

- Height 4-20 feet, Width 4-12 feet
- Recommended cultivars: 'Regent', (2-7); 'Saskatoon' (4-6); 'Shadblow' (4-7)

Peking Tree Lilac – *Syringa pekinensis*

- Height 15-20 feet, Width 10-15 feet, HZ 3-7

Conifer Trees:

Arborvitae – *Thuja occidentalis* or *Thuja plicata*,

- Height and Width – variable depending on cultivar/variety
- *T. occidentalis* cultivars HZ 3-7; *T. plicata* cultivars HZ 5-8

Juniper – *Juniperus scopulorum* or *Juniperus osteosperma*

- Height 10-40 feet, Width 4-15 feet
- *J. scopulorum* cultivars (4-9): 'Cologreen'; 'Gray Gleam'; 'Skyrocket'; 'Wichita Blue'

Pine – *Pinus* species

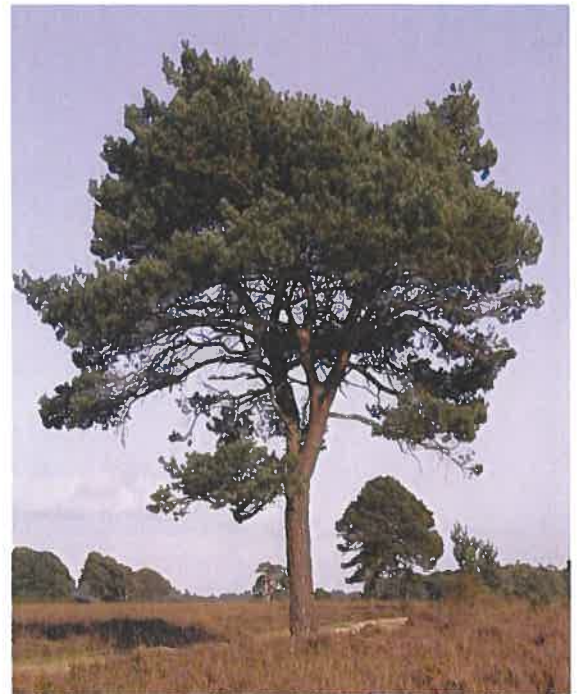
- Height 12-60 feet, Width 12-40 feet
- Recommended species: Pondera (3-7) Bristlecone (3-7);
- Limber (4-7); Pinon (5-8); Scotch (3-7); Southwestern white (3-7)

Spruce – *Picea* species

- Height 30-60 feet, Width 15-25 feet, HZ 2-7
- Recommended species: Black Hills; Colorado Blue



Newport Plum



Scotch Pine

**TOWN OF SILT
RESOLUTION NO. 14
SERIES OF 2024**

**A RESOLUTION OF THE TOWN OF SILT (“TOWN”) ADOPTING AN
OFFICIAL STREET TREE LIST AND SUGGESTED SHRUB LIST FOR THE
TOWN OF SILT**

WHEREAS, the Town Board of Trustees (“Board”) wishes to provide a appropriate tree species for planting within the Town’s limits; and

WHEREAS, the Board advises the planting of these specific tree species to aide in shade and cooling of the Town, habitat for wildlife, air and noise pollution lessening, stormwater absorption, and enhanced aesthetics; and

WHEREAS, the Board is concerned that recent and future droughts may severely impact the Town’s ability to provide more than the normal allotment of irrigation water to any one property owner; and

WHEREAS, the Board seeks to convey to all property owners the critical nature of decreasing water supplies, and that judicious use of water supplies by all residents is exercised; and

WHEREAS, the Board recognizes that certain species of plants thrives in semi-arid climate such as the Town’s; and

WHEREAS, the Board suggests property owners install certain tree and shrub species due to drought-tolerant properties, soil enriching capacity, carbon sequestration ability, and aesthetic quality; and

WHEREAS, the Board recommends that all tree species be adequately spaced and located in ways that consider the street right-of-way, stormwater installations, and Town sewer and irrigation as well as private electrical and gas networks, and other private property infrastructure (Dial Before You Dig – 811 in Colorado).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF SILT COLORADO, THAT:**

Section 1: The above recitals are hereby incorporated as findings by the Town of Silt.
Section 2: The following acronyms are used to describe that tree and shrub qualities of most interest to the Town of Silt.

A. Acronyms
ST = Salt Tolerance

VLWZ = Very Low Water Zone (Once established, little irrigation required);
LWZ = Low Water Zone (Once established, water during hot & dry periods;
MWZ = Moderate Water Zone (Once established, water several times/week);

SHD = Shade Tree;
ORN = Ornamental Tree/Shrub;
EVR = Evergreen Tree;
FP = Food production

Section 3: That the following list of trees and shrubs is hereby adopted.

Official Street Tree Species List

The Town advises the planting of specific tree or shrub species to provide shade, wildlife habitat, urban cooling, and stormwater absorption within the Town Limits. With a 'right tree, right location' approach to tree planting within the Town, the following lists are advised within the Town street right-of-ways and should be taken as a suggestion on private property. Many of the species listed can be found at local nurseries or could be ordered from online tree suppliers.

Official Street Tree Species (can also be used as a yard tree):

1. Kentucky Coffeetree – *Gynnocladus dioicus* – LWZ, SHD
2. Bur Oak – *Quercus macrocarpa* – ST, VLWZ, SHD;
3. Two-needle Pinyon Pine – *Pinus edulis* – VLWZ, EVR;

4. Hackberry– *Celtis occidentalis* – ST, VLWZ, SHD;
5. Eastern Redbud – *Cercis canadensis* – MWZ, ORN
6. Northern Catalpa– *Catalpa speciosa* – LWZ, SHD;
- 7.. London Plane Tree – *Platanus x acerifolia* – MWZ, SHD;
- 8.. Hawthorn (25'T & 25'W) – *Crataegus* spp. – MWZ, ORN; &
9. Green Ash – *Fraxinus pennsylvanica* – LWZ, SHD
10. White Oak – *Quercus alba* – VLMZ, SHD

Other Acceptable Trees for Side and Back Yards (not adjoining a street):

- 1Bristlecone Pine – *Pinus aristata* – VLWZ, EVR;
2. Crabapple – *Malus* spp. – ST, MWZ, ORN;
3. White Fir – *Abies concolor* – LWZ, EVR;
4. Ponderosa Pine – *Pinus ponderosa* – LMZ, EVR
5. Gambel Oak – *Quercus gambelii* – VLWZ, SHD;
6. Chinese Pistache – *Pistacia chinensis* – LWZ, SHD;
7. Black Walnut – *Juglans nigra* – MWZ, SHD, FP
8. Blue Spruce – *Picea pungens* – LWZ, EVR
9. Shagbark Hickory – *Carya ovata* – LWZ, ORN, FP
- ;

10. Katsura Tree – *Cercidiphyllum japonicum* – MWZ, ORN11. Tatarian Maple – *Acer tataricum* – LWZ, ORN
12. Chickapin Oak – *Quercus muehlenbergii* – LWZ, SHD
13. Black Hills Spruce – *Picea Glauca* 'Densata' – LWZ, EVR;
14. Rock Mountain Juniper – *Juniperus scopulorum* – LWZ,EVR;
15. Scotch Pine– *Pinus sylvestris* – MWZ, EVR;

Acceptable Shrub Species

1. Redwig Dogwood – *Cornus stolonifera* – MWZ;
2. Lilac – *Syringia* spp. – MWZ;
3. Forsythia (4'T & 4'W) – *Forsythia* spp. – MWZ;
4. Big Sagebrush– *Artemisia tridentata* – ST, VLWZ;
5. Antelope Bitterbrush– *Purshia tridentata/glandulosa* – ST, VLWZ;
6. Mexican Cliffrose – *Purshia mexicana* – VLWZ;
7. Smith's Buckthorn– *Rhamnus smithii* – ST, VLWZ;
8. Apache Plume– *Fallugia paradoxa* – VLWZ;
9. Fernbush– *Chamaebatiaria millefolium* – VLWZ;
10. Fourwing Saltbush– *Atriplex canescens* – VLWZ;
11. Leadplant– *Amorpha canescens* – VLWZ;
12. Littleleaf Mock Orange– *Philadelphus microphyllus* – ST, VLWZ;
13. Squaw Apple– *Peraphyllum ramosissimum* – VLWZ;
14. White Stemmed Rabbitbrush) – *Chrysothamnus nauseosus* spp. *albicaulis* – ST, VLWZ;
15. Wax Currant – *Ribes cereum* – VLWZ;
16. Broom Snakeweed – *Gutierrezia sarothrae* – VLWZ;
17. Serviceberry – *Amelanchier alnifolia/utahensis* – LWZ;
18. Smoke Tree– *Cotinus obovatus* – LWZ;
19. Mountain Ninebark – *Physocarpus monogymus* – LWZ;
20. Rock Spirea – *Holodiscus dumosus* – LWZ;
21. Western Sandcherry – *Prunus pumila* – LWZ;
22. Barberry – *Barberis* spp. – LWZ;
23. Greenleaf Manzanita – *Arctostaphylos patula* – LWZ;
24. Nanking Cherry *Prunus tomentosa* – MWZ;

25. Silver Buffaloberry – *Shepherdia argentea* – LWZ;

26. Alpine Currant – *Ribes alpinum* – MWZ;
27. Cheyenne Privet – *Ligustrum vulgare* 'Cheyenne' – MWZ;
28. Cistena Plum – *Prunus cisterna* – MWZ;
29. Flowering Quince – *Chaenomeles japonica* – MWZ;
30. Golden Currant– *Ribes aureum* – MWZ;
31. Cranberry Cotoneaster – *Cotoneaster apiculatus* – MWZ;
32. Dark Knight Spirea – *Caryopteris x clandonensis* – MWZ;
33. White Snowberry – *Symphoricarpos albus* – MWZ;
34. Potentilla – *Potentilla fruticose* – MWZ.

Section 4: That weed species, including noxious weed tree species, as listed in Silt Municipal Code 8.04.010 (C) not be planted by any property owner within Town Limits; and that any existing tree or plant species listed be managed in a manner to prevent seed formation.

Noxious Weed (**) and Undesirable Tree Species for any Street, Yard or Public Space:

1. Siberian Elm – *Ulmus pumila***
2. Russian Olive – *Elaeagnus angustifolia***.
6. Poplar – *Populus* spp.
7. Willow – *Salix* spp.
9. Tamarisk – *Tamarix* spp**.
11. Callery Pear – *Pyrus calleryana*.
12. Boxelder – *Acer negundo*.
13. Linden – *Tilia* spp.
14. Austrian Pine – *Pinus nigra*.

This resolution will be in full force and effect from and after its passage and approval.

INTRODUCED, READ, PASSED, AND ADOPTED THIS 11th day of March 2024.

TOWN OF SILT

Mayor Keith B. Richel

ATTEST:

Town Clerk Sheila M. McIntyre, CMC

BOARD OF TRUSTEES REGULAR MEETING
March 11, 2024

AGENDA ITEM SUMMARY

SUBJECT: Town Administrator Recruiting Discussion

PROCEDURE:

The purpose of this discussion is to gain the approval of the Board on various items related to the recruitment and selection of the Town's next Town Manager. Among them,

- Recruitment solicitation
- Schedule
- Compensation Package (revisited)

BACKGROUND OF SUBJECT MATTER:

I have been working with consultant Bill Efting on developing the recruiting and selection material. This work includes developing the recruiting material and testing procedures, as well as making initial inquiries to CML and other sources for the names of potential candidate and make sure that the information about the opening will hit the right sources.

SUMMARY:

Below, Trustees will find the DRAFT recruitment and selection schedule and a compensation discussion. Attached, Trustees will find a "Position Announcement" and position description and an outline of the proposed recruitment and selection process.

- Schedule
 - March 11 BoT mtg: Board approves process
 - March 12: Advertise opening; begin formal recruiting
 - April 8: Applications Closed
 - April 9: Distribute candidate packet for BoT review
 - April 15: Special Executive Session: Selection of Semi-Finalists/Finalists*
 - Early May: Interviews; Getting to know Finalists
 - Mid-May: Due Diligence on top Finalists
 - Late May: Extend job offer
 - June 29: First day of work

*Depending on the number of qualified applications received

Compensation Package Discussion

- Currently set at \$95,000-\$150,000 + town benefits, use of Town-owned condo.
- After further review, recommendation to set salary at \$125,000 to \$155,000, DOQ + town benefit package and housing in a Town-owned condominium or housing assistance, as may be negotiated. Other Town positions top end salaries are over \$100,000, i.e., Town Clerk, Treasurer, Police Chief, Police Lieutenant, Public Works Director.

- Recent survey of neighboring Towns discovered:
 - New Castle: \$161,512
 - Parachute: \$141,775
 - Gypsum: \$215,000
 - Minturn: \$150,000
 - Silt: \$134,918

All include similar benefit packages, i.e., retirement, health insurance, vacation/sick time, etc.
Minturn and Silt provide housing.

ORIGINATED BY:

Jeff Layman

PRESENTED BY:

Jeff Layman, Bill Efting

TOWN ATTORNEY REVIEW: / / Yes /x / No

SUBMITTED BY:

REVIEWED BY:

Jeff Layman
Jeff Layman, Town Administrator

Sheila M. McIntyre
Sheila M. McIntyre, Town Clerk

Recruiting for the Town of Silt's Next Town Manager!



The Town of Silt, Colorado is seeking a qualified Town Manager. Interested and qualified candidates are invited to review the information contained in this flyer and apply by **Monday, April 8, 2024 at 8 AM**.

THE TOWN

Silt is located in the Colorado River Valley, 18 miles west of Glenwood Springs, Colorado, on I-70 and the Colorado River. It is home to 3,600 citizens and features a full-service slate of services. Its Western quality lifestyle is enhanced by high quality municipal services, excellent schools, top healthcare and access to extensive public lands.

TOWN GOVERNMENT

The Town operates under a Council-Manager form of government led by a seven-member Board of Trustees. Silt is a full-service Town with five Departments, including Police, Public Works (Water/Wastewater/Irrigation, Parks, Streets), Town Clerk, Town Treasurer, Community Development (Planning, Zoning, Building, Recreation, Special Events). Services for Town Attorney, Building Inspector, Planner and Engineer are contracted. Fire prevention, suppression and EMS is provided by a regional fire district (Colorado River Fire Rescue) which maintains a staffed station in Silt. The Town owns and maintains a 20-unit low-income senior apartment complex. It is managed by the Garfield County Housing Authority.

28 full-time, 2 part-time and 2 seasonal employees serve the Town.

The Town has a 2024 General Fund budget of nearly \$7.9 million, with a total budget of \$9.4 million. Another \$20.4 million is expected to be spent on the construction of a new water treatment plant. The plant is financed through the State's revolving water/wastewater fund and was the recipient of some \$11 million in grants and loan forgiveness.

THE POSITION

Working under the policy guidance and direction of the Town of Silt Board of Trustees, the Town Manager is the Chief Administrative Officer for the Town, providing executive leadership and representation on all matters concerning Town government. This position is responsible for planning, directing, managing and reviewing all activities and operations of the Town. This includes coordinating programs, services and activities among Town departments and outside agencies, ensuring the financial integrity of the organization, representing the Town's interests and providing highly responsible and complex policy advice and administrative support to the Mayor and Board of Trustees. This position is identified as "Town Administrator" in the Town's Charter, but will commonly be referred to as "Town Manager", by Board of Trustees consensus.

QUALIFICATIONS

The successful candidate for this position will be a team-player who values consensus-building, collaboration with staff to solve problems and focus on the Town's strategic plan. This person will exhibit strong communication skills, trust in the staff and the desire to do the right thing and to do things right. The new Silt Town Manager will not rely on an autocratic supervisory style nor micro-manage others. The Town of Silt Board of Trustees is not seeking a "change agent", believing that the Town is staffed by the right people in the right positions.

Candidates must possess a Bachelor's Degree in public administration, business management or related field, with a concentration in local government preferred. More than five years of responsible leadership/manager experience as a municipal manager or assistant manager, finance, government law, personnel administration, organizational development, or any equivalent combination of education and experience. This experience may include private sector experience which is related to the public sector. Any combination of education and experience that demonstrates the ability to perform the necessary requirements of the job may be considered.

The salary range for the position is currently \$125,000 to \$155,000, with an excellent benefit package and housing in a Town-owned condominium or housing assistance, as may be negotiated.

TO APPLY

Interested persons should submit a cover letter, resume and contact information for three professional references to Town Clerk Sheila McIntyre at sheila@townofsilt.org, or 231 North 7th Street, Silt, Colorado, 81652 by **Monday, April 8, 2024 at 8 AM**. Questions may be directed to Silt Town Administrator Jeff Layman at jlayman@townofsilt.org or 970.876.2353 x 103, or Bill Efting at billefting1@gmail.com.





EXPLORE SILT

There are numerous beautiful locations in and around Town to explore, including the dog-friendly Silt Island Park, the rustic Silt River Preserve, Clayton Ranger Station, Harvey Gap State Park, Rifle Falls State Park, Rifle Mountain Park and Flat Tops Wilderness Area to name a few. Silt has 14 parks within its Town boundaries.

OUTDOOR RECREATION

Silt is located on the cusp of three of Colorado's recreational Regions—"Rockies Playground", "Mountains and Mesas" and "The Great West". As such, residents have almost immediate access to world-class outdoor recreation including rafting, skiing, snowboarding, snowmobiling & snowshoeing, fishing, rock climbing, mountain biking and so much more! There are few places in the country where you have such convenient access to world-class outdoor activities.

DINING, SHOPPING & ENTERTAINMENT

Silt offers a variety of local dining and shopping opportunities in town, with large retailers, restaurants, and supermarkets all nearby! Enjoy small town living without sacrificing convenience.



LIFE IN SILT

Silt provides residents a small-town atmosphere, ideal for those looking to escape the hustle & bustle of city life. Affordable housing, great schools, parks, dining, local events, shopping - Silt is truly a Simply Irresistible Little Town! Silt is the ideal place to raise a family and enjoy the outdoors.

CULTURE

Silt offers a myriad of events and experiences year-round, including the Silt Historical Park, summer concerts, a farmer's market and the Silt Heyday Festival.



ABUNDANT HEALTHCARE OPTIONS

Silt provides easy access to a variety of healthcare options, including The Silt Care Center, Valley View Hospital, Grand River Health and the Veterans Administration Hospital.

RECREATION

Enjoy our public parks and participate in organized events for both kids and adults. The Silt Recreation Department offers youth team sports programs, including soccer, basketball and baseball, and our skate park is a favorite for kids of all ages! Adult horseshoe and corn-hole tournaments are held each year as part of Silt Heydays.

Should this opportunity not be of interest, forwarding it to someone who is would be very much appreciated!

Questions may be directed to Silt Town Administrator Jeff Layman at jlayman@townofsilt.org or 970.876.2353 x 103, or Bill Efting at billefting1@gmail.com.

TOWN OF SILT JOB DESCRIPTION

Job Title: Town Manager
Department: Town Administration
Reports to: Board of Trustees
FLSA Status: Exempt
Salary Range: **\$125,000 - \$155,000**
Approved By: Board of Trustees
Approved Date: March 2024

SUMMARY

This is a professional administration position responsible for the overall operation of the Town. The Manager is responsible for implementation of policies established by the Board of Trustees. Also develops and implements policies and procedures with the Board of Trustees and Department Heads. Works with the public on a daily basis, and strives to maximize public satisfaction with municipal services. Directly supervises all Town Department Heads. The Town Manager serves as liaison between the Board of Trustees the public, the Town and other public and private entities. Performs analytical policy research and is responsible for the coordination of legal matters with the municipal attorney.

This position is identified as “Town Administrator” in the Town’s Charter, but will commonly be referred to as “Town Manager”, by Board of Trustees consensus.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following, and other duties assigned.

- 1) Responsible for the overall coordination of all Town Departments and administration through each department head, and maintains that the administration of all Town departments is in accordance with established policies. **This includes achieving results in the pursuit of items contained in the Town’s Strategic Plan.**
- 2) Attends meetings: of the Board of Trustees, various Town committees, the general public and meetings necessary for efficient and progressive municipal government.
- 3) Ensures proper administration and enforcement of municipal codes, contracts, ordinances, resolutions, and policies established by the Town.
- 4) Is responsible, in cooperation with the Town Treasurer, for the preparation and administration of the annual budget.
- 5) Works with the Board of Trustees, community, and Department Heads to establish and implement goals and objectives important to general municipal operations.
- 6) Responsible for tasks and duties assigned by the Board of Trustees.
- 7) Enforcement of all terms and conditions imposed in favor of the town in any contract or agreement.
- 8) Performs duties described by law, including contract negotiations, bond issue negotiations, franchise negotiations, etc.

- 9) Appoints, hires and terminates all Department Heads except as otherwise provided by law or ordinances. Assists Department Heads on termination of other municipal employees.
- 10) In conjunction with the Town Clerk, prepares Board of Trustee and other agendas.
- 11) Advises Board of Trustees on matters coming before them, and has the right to participate in the discussion of matters before the Board.
- 12) Makes policy recommendations to the Board of Trustees and often works with the department heads to do so.
- 13) Serve as principal inter-government affairs officer of the Town.
- 14) Serve as the principal public relations and public information officer of the Town.
- 15) Available to the public to respond to, and refer, complaints, comments and general public concerns.
- 16) Oversee professional and consulting agreements entered into the Town, including engineering, financial, and legal agreements.
- 17) Management of employment litigation pending against the Town, including hiring outside attorneys, evaluating claims and negotiating settlements. Conducts internal investigations and resolves disputes. Advise Board of Trustees in handling of claims. Attends or provides for representation of organization at personnel related hearings and investigations.
- 18) All other duties as outlined in SMC 2.04.070
- 19) Adhere to all Town of Silt safety and loss/control guidelines.
- 20) The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

QUALIFICATIONS

EDUCATION, TRAINING AND EXPERIENCE REQUIREMENTS

Candidates must possess a Bachelor's Degree in public administration, business management or related field, with a concentration in local government preferred. More than five years of responsible leadership/manager experience as a municipal manager or assistant manager, finance, government law, personnel administration, organizational development, or any equivalent combination of education and experience. This experience may include private sector experience which is related to the public sector. Any combination of education and experience that demonstrates the ability to perform the necessary requirements of the job may be considered.

Understanding of municipal government and financial operations, demonstrated in written and oral communication skills. Ability to work with the public and various community groups.

An ability to deal with personnel matters effectively and efficiently.

Capacity and willingness to work beyond the standard 40-hour workweek.

OTHER SKILLS, CERTIFICATIONS, AND KNOWLEDGE REQUIRED

Knowledge of municipal budgeting analysis, and implementation.

General knowledge of municipal law.

Understanding of public sector management techniques and practices.

Possession of excellent written and verbal communication skills.

Knowledge of computer systems and ability to use them for analytical other purposes.

DESCRIPTION OF WORK SCHEDULE, HOURS, OVERTIME REQUIREMENTS

Work hours typically begin at 8:00 a.m. and often extend beyond 5:00 p.m. because of meetings, workload, or other unanticipated obligations. Regular and specially scheduled night meetings are to be expected.

SUPERVISION RECEIVED

Works with the direct supervision, but under general policy direction, established by the Board of Trustees.

COMPLEXITY/RESPONSIBILITY

Responsibility often requires an ability to deal with complex and delicate situations that may involve the public, staff, the Board, or other government entities. This work environment requires a high level of credibility, leadership, analysis, and ethics. Strategic political thinking is often associated with the position.

SCOPE OF INTERPERSONAL CONTACT

This position requires excellent interpersonal skills. Contacts are generally the broadest of any employee of the Town and include the Board of Trustees, public, staff, consultants, other governments, and other elected officials. Information provided often can have important consequences for the Town.

WORK ENVIRONMENT/PHYSICAL REQUIREMENTS

Work is usually performed in a standard office environment. There are circumstances in which fieldwork is necessary, which may include travel in and out of state. Fieldwork and visits to various municipal facilities may require an ability to maneuver in construction sites, climb stairs or ladders, and ride in heavy equipment. An ability to communicate over the phone is a necessity.

COMMENTS

The Town of Silt is an Equal Opportunity Employer. Pursuant to the Immigrations Reform and Control Act, it is the Town's intention to hire only individuals who are United States citizens or aliens authorized to work and live in the United States.

EMPLOYEE ACKNOWLEDGEMENT

I hereby acknowledge that I have read and understand the scope and intent of the job description for this position.

I hereby acknowledge receipt of this job description

Date

(as well as SMC 2.04.070)

Town of Silt representative

DRAFT

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
March 11, 2024**

AGENDA ITEM SUMMARY

SUBJECT: Water/Wastewater Rate & Other Topics

PROCEDURE: Information Item (Future Action)

RECOMMENDATION: No action on broader Water/Wastewater Rates. Develop a program to encourage utility customers to go paperless utilizing a \$2.00/month rate credit.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

With the recent significant increase in water rates, the Board had asked Town staff to review the Wastewater Rates to determine whether any rate adjustment could be made to offset the increase in water rates. As you may recall, there is the potential of significant capital expenditures related to required upgrades to the wastewater treatment plant (WWTP) to meet new discharge requirements. Original estimates included the replacement of the entire plant, with a cost of \$70-\$80 MM, however there may be alternatives to a complete plant rebuild that would be much more reasonable capital expenditures.

At the writing of this memorandum, we do not have adequate information as to a) the amount of capital expenditures that will be necessary to meet the new regulations and b) the timing of the capital expenditures. Town staff will continue to investigate the proposed new discharge regulations and the capital expenditure impacts of WWTP upgrades necessary to meet the new regulations.

A second utility rate related item has to do with encouraging utility customers to go paperless to receive their monthly bills. To encourage utility customers to go paperless, the Town would have the option of increasing the billing cost to reflect a paper bill or the Town could provide a billing credit to each customer that chooses to go paperless.

If the Town chose to increase the billing rates to reflect paper billing, there would be increased revenues in both the utilities. If the Town were to choose to provide a billing credit, there would be a revenue reduction to both the utilities. The Town currently has 1,340 billing customers, so for every dollar of either rate increase or rate credit the revenues will be impacted by \$16,080/year (\$8,040 per utility).

The City of Glenwood Springs recently implemented a similar system to encourage customers to go paperless, choosing a \$2.00/month rate increase as the disincentive to continue receiving a paper utility bill.

FUNDING SOURCE: TBD

ORDINANCE FIRST READING DATE: N/A

ORDINANCE SECOND READING DATE: N/A

RESOLUTION READING DATE:

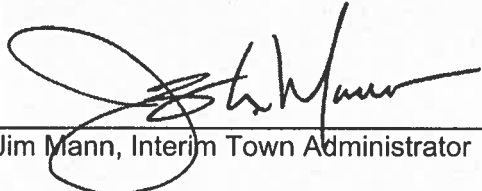
ORIGINATED BY: Jim Mann

PRESENTED BY: Jim Mann/Amie Tucker

DOCUMENTS ATTACHED:

TOWN ATTORNEY REVIEW [] YES [] NO INITIALS ____

SUBMITTED BY:



Jim Mann, Interim Town Administrator

REVIEWED BY:



Sheila M. McIntyre, Town Clerk

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
March 11, 2024**

AGENDA ITEM SUMMARY

SUBJECT: HR Subcommittee recommendation on a revised work week

PROCEDURE: Action item

RECOMMENDATION: Approval

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Staff proposed a 4-10 schedule. Monday – Thursday 7:30 am – 5:30 pm schedule with Town Hall being closed on Fridays. (with Town Hall employees, not including PD, arriving at 7 am and getting a half hour lunch) Public Works, Water and Wastewater employees would stagger the employees for all week coverage, creating 50 hours of coverage for the week in place of the 40 hours presently. The Police Department is not affected as they already follow a 4-10 schedule.

Pros:

- Increased Productivity
- Improved Morale
- Employee Retention
- Employee Recruitment
- Reduced Absences
- Improved Work-life Balance
- Reduced Business Expenses
- Increased Coverage (50 hrs per week)
- Boosts Creativity
- Increased Job Satisfaction

Cons:

- Possible increase in OT
- Changing Shifts during winter months
- Possibly more meetings on schedule
- Longer days for employees
- Restricted Access for Customers
- Reduced Communication with Vendors

Other Municipalities in the area that have gone to the 4-10 schedule closed on Fridays.

- | | |
|--------------------|-------------|
| • Glenwood Springs | • Parachute |
| • Olathe | • Cedaredge |

After discussing, the committee determined that the pros outweigh the cons. The adjusted hours will provide citizens, vendors, and customers more access to Town services aligning with the Town's Mission Statement and promoting our culture. In addition, creating a better work/life balance for staff, providing increased productivity, and allowing for retention and recruitment opportunities.

The HR Subcommittee recommends starting with a Monday – Thursday 7:30 am – 5:30 pm and Fridays 8 am to Noon. (with Town Hall employees, not including PD, arriving at 7:30 am and getting an hour lunch) with the possibility of going to the 4-10 Monday – Thursday schedule, after further research with citizen feedback and gathering data on the number of customers received on Fridays.

ORIGINATED BY: HR Subcommittee

PRESENTED BY: Amie Tucker, Treasurer

TOWN ATTORNEY REVIEW [] YES [X] NO INITIALS _____

SUBMITTED BY:



Amie Tucker, Town Treasurer

REVIEWED BY:



Sheila M. McIntyre, Town Clerk



Public Works Department

Trey H Fonner
Public Works Director

Memo

To: Jeff Layman, Town Administrator

From: Trey Fonner, Public Works Director

Cc: File

Date: March 4, 2024

Subject: Public Works Department Report

The following department report is a snapshot of some of the tasks and projects the Public Works staff has undertaken over the past several weeks.

- ❖ Move filing cabinets and shelves at Town Hall
- ❖ Bug bomb all irrigation pump stations
- ❖ Work on projects out at Silt River Preserve
- ❖ Plow and sand as needed
- ❖ Replace irrigation pumps at Tara and Mesa View
- ❖ Work on gate at Tunnel
- ❖ Inspections
- ❖ Change out snow blades on plows
- ❖ Service Town Hall's Durango
- ❖ Replace irrigation valves
- ❖ Boiler inspections
- ❖ Maintenance at Senior Housing
- ❖ One in eighteen people have a third nipple

Water/Wastewater

- ❖ Dredged intake from River
- ❖ Potholing for Water line in front of Water Plant
- ❖ Valve and actuator maintenance
- ❖ Rebuild distribution pump drainage system
- ❖ Repairs on MXU's and meters
- ❖ Read meters, door hangers and shutoffs
- ❖ Daily, weekly and monthly lab work
- ❖ Collect samples to send to State
- ❖ Produce Bio Solids as needed
- ❖ 8,313,897 gallons of water produced

Charging Station

- ❖ 7 Vehicles
- ❖ 10 charging sessions
- ❖ \$33.29 collected for use

Bulk Water Numbers

- ❖ 77,481 Gallons of water through coin operated system
- ❖ 58,336 Gallons of water through commercial station

Public Works Director

- ❖ Great Outdoors Colorado Grant meetings and presentation
- ❖ Weekly Water Plant meetings
- ❖ Weekly Staff meetings
- ❖ Align video shoot for State of the Community
- ❖ Weekly fiber meetings
- ❖ Colorado River Wildfire meetings
- ❖ Security release for River Trace review
- ❖ Text my gov meeting
- ❖ Verkada Camera meeting
- ❖ Family Dollar inspections
- ❖ Meet with Garney and Dewberry o GMP, bidding and subs
- ❖ Water line placement discussion and meeting

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized, with a large loop and a long, sweeping stroke extending upwards and to the right.



TOWN OF SILT
STAFF REPORT

Date: February 29, 2024

To: Mayor and Board of Trustees

From: Amie Tucker, Treasurer

Tasks Completed in February

- Bulk Water
- Payments
- Customer service
- Payroll
- Retirement contributions (FPPA & CRA)
- Payroll tax payments (State & Federal)
- Petty Cash Reconciliation (General and Recreation)
- Reconcile Bank Statements
- Journal Entries
- Financial Statements
- Sales Tax
- Grant Management
- Monthly Disbursements
- Weekly Staff Meetings
- Zoom meeting hosting for Board meetings
- Navigating Future of Public Finance Webinar
- Strategic Planning Meeting w/BOT & P&Z
- Align Video Shoot
- Clear Gov Demo
- Polco Demo
- Caselle Webinars, Utility Management, Payroll
- AGNC Meeting Rifle
- Senior Advisory Board Meeting
- Filed Conservation Trust Fund yearly report

On February 2, 1848, U.S. and Mexico signed the Treaty of Guadalupe Hidalgo, which ended their war. The U.S. paid Mexico \$15 million in exchange for California, Nevada, Utah, Arizona, and parts of New Mexico, Colorado, Wyoming, and Texas.



Date: March 7, 2024

To: Mayor, Trustees and Administrator Layman

From: Sheila McIntyre, Town Clerk/ Municipal Court Clerk

Re: Staff report for February 2024

Town Clerk duties:

- Attended staff meetings
- Prepared invite for ground breaking at water plant
- Signed paychecks and A/P checks
- Misc research for various staff members and Attorney
- Customer service
- Worked with public works on records room remodel
- Major purge of old file boxes
- Worked on setting up all employees with email addresses
- Prepared and sent out BOT packets, attended and followed up on meetings, work sessions, and transcribed minutes
- Picked up food for BOT meetings
- Index filing
- Ran errands: Bank, picked up food for work session, Post Office, Micro Plastics
- Prepared directives list
- Public notices to paper
- Worked on revision to cemetery and P&Z ordinances
- Ordered business cards
- Ordered office forms
- Met with family regarding cemetery plot
- Attended TextMyGov webinar
- Enjoy your retirement Jeff, it has been a pleasure working with you . . . you will be missed!!!!

A handwritten signature in blue ink, consisting of a large, stylized 'S' followed by a horizontal line and a small flourish at the end.

Municipal Court & Police Dept. duties:

- Prepared appearance bonds for jail
- Input tickets and payments
- Worked with associate prosecutor on case
- Prepped for and attended court
- Prepared for court and provided notes to Prosecutor
- Processed plea deals approved by Judge
- Correspondences with Prosecuting Attorney & Judge regarding cases and plea deals
- Processed court files after court with Judges' orders
- Prepared Appearance Bond for jail
- Filing



Community Development Department

MEMORANDUM

TO: Jeff Layman, Town Administrator
FROM: Nicole Centeno, Community Development Manager
DATE: February 2024 – March 2024

Building Department

- * Zoning & Building Reviews
- * Inspections - 47 in February
- * Contractor Licensing- 25 New / 170 YTD
- * BEST Tests- 12 New / 12 YTD
- * Miscellaneous Permits – 14 New / 26 YTD
- * Excavation Permits- 4 New / 8 YTD
- * Single Family Permits – 4 New / 5 YTD
- * Commercial Building Permit- 0 New / 0 YTD
- * Stop Work Orders
- * Building Code First Phase Implementation

Administration

- * Staff Meetings
- * LED/Community Engagement/Communication
- * Business Licenses- 110 YTD
- * Customer Service (Calls, Emails, Walk-ins)
- * Facility Rentals
- * Office/File Organization
- * P & Z Meetings and Minutes
- * Website Management
- * Social Media Management
- * Vendor's Licenses- 1 YTD

Recreation

- * Online Registration Portal
- * Lil' Dribblers Basketball
- * Boys Basketball
- * Spring Soccer

Code Enforcement

- * Non-Compliant Business Licenses
- * Commercial Compliance (Building/SIA)
- * Utility / Drainage Easements

Subdivisions/Work In Process

- * Stoney Ridge 2
(Pending Applicant Phasing Plan)
- * Camario Phase 2
(Site Work is permitted and under construction)
- * River Trace
(2 Buildings Received C.O.; 3 more under excavation)

Land Use/Planning & Zoning

- * Marioni Annexation- Approved
- * Coats Lot Line Adjustment- P&Z Approved
- * Church Parking Annexation- March 25 BOT
- * The Bank Site Plan Review- Needs to Re-Notice
- * Murrieta Food Truck Site Plan- Waiting on Applicant
- * River Run Storage Site Plan- Pending

Special Events- Current & Future Planning

- * 2024 Event Calendar
- * Easter Egg Prep
- * All Event Prep (Booking Bands Etc..)

- * Code Enforcement Complaints
- * Construction w/o Permit (Stop Work Order)
- * Mixed Use Buildings Enforcement

TOWN OF SILT
REGULAR PLANNING AND ZONING COMMISSION MEETING
February 6, 2024 – 6:30 P.M.
HYBRID MEETING

The Silt Planning and Zoning Commission held their regularly scheduled meeting on Tuesday, February 6, 2024. The meeting was called to order at 6:30PM.

Roll call

Present

Chair Lindsey Williams
Vice Chair Michael Bertaux
Commissioner Robert Doty
Commissioner Eddie Aragon
Commissioner Jennifer Stepisnik
Alternate Vanessa Westmoreland
Alternate Dana Wood

Also present were Contract Planner Mark Chain and Community Development Manager Nicole Centeno.

Pledge of Allegiance

It was noted that there was an agenda change. Because of the number of people from the public and a development team for the Westerns Slope Veterans Coalition, it was suggested that this Informational Item begin immediately after approval of the consent agenda.

Consent Agenda

1. Minutes of the January 9, 2024 Planning & Zoning Commission meeting.

Vice Chair Bertaux made a motion to approve the Consent Agenda. Second by Commissioner Stepisnik; the motion carried unanimously.

Conflicts of Interest

Commissioner Bertaux informed the commission that he knew the architect, Marc Hogan, for many years. He said he could be nonbiased. This was acceptable to the Commission.

Western Slope Veterans Coalition

Commissioner Centeno introduced this project. She said it was an informational item only. Originally this was intended to be a Site Plan Review but because of some differences in the underlying zoning compared to the potential development plan specifics, it was thought that a different course of action, a PUD rezoning, was needed. Centeno noted that she had informed Jon Kuersten that he would be able to make a quick presentation to the Commission. Jon was

joined by property owner Marc Hogan, Jon Pettit and Jeremie Oates. He indicated he had a PowerPoint presentation that has not yet been seen by staff or anybody else.

John said he wanted to get in front of the Commission because of a project application he intended to help make in the future. He said he did not want to talk too much at this time. He said he was helping to make an application on behalf of a group of homeless Western Slope Veterans on property owned by Marc Hogan on the east side of ninth Street one half block north of the roundabout and north of Stop and Go. He introduced Jon Pettit. Jon identified himself as a Marine veteran who had been successful in a previous life and now lived in Glenwood Springs. He said he had not been involved in the military for 40 years. He also said there are problems with the present situation of some veterans including the fact that there have been a couple suicides and the Valley. He said this helped compel him to get involved with helping this Veterans organization. He said they have office space in Glenwood Springs at a cost of one dollar year and proximally 5000 ft.² in size. It's dedicated to the Veterans Resource Coalition and that they are certified 501- C3.

They recently got a grant of \$100,000 from the VFW. He said he does not want this to go to waste. He wants to help solve some of the existing problems. He said they have found a piece of ground for a small housing development to be devoted to Homeless Veterans.

Jeremie Oates identified himself. He said he was a career member of the special forces and a native of the Roaring Fork Valley. He also wants to reduce the risk and stress on veterans in the area including injured veterans and those who need geriatric care. He indicated that homelessness was the biggest need at this time, and he was hoping to do something useful.

Marc Hogan introduced himself as the owner of the property and an architect. He noted that he is acting as a designer for the property. He said there was no dedicated housing for veterans in the area and there are a number of homeless veterans who were in distress. He then went over some demographics related to the situation.

Marc went over the development concept. He noted this was an ideal spot. He said the property had the following characteristics:

- centrally located
- located north of the roundabout near I 70
- public transportation was available
- the development plan included 14 tiny homes; that were set up as 7 duplexes.
- There was also one residence for an on-site manager as well as a community building. Individual units would be 384 ft.² in size. Details were still being massaged but right now the units are being designed for single occupancy.
- Prefabrication/modular construction was a possibility
- There would be a facility manager on site full-time
- the property would remain under one ownership
- they are hoping to get funding to help subsidize the project
- goal was to get these people on their feet
- he was hoping to go to the trustees pretty soon.

Mr. Hogan thanked the commission and said that input from the neighborhood is important.

John Kuersten said that he had talked to the Fire Marshall and a turnaround design as shown in the concept plan met their criteria. There was then more discussion regarding fire access.

John showed pictures of the 7 duplexes and noted that there were 15 parking spaces, some of them being tandem in nature. He also said that all units would be accessible units. There was an existing drainage ditch on the east side and this would remain. Other features of the project they are considering were xeriscaping, secure fencing and that the buildings would be one-story in height. presently working on a creative color scheme.

Mr. Kuersten then went over background related to the Comprehensive Plan and how the project would conform with the plan. He said he had also talked to representatives of Xcel and each unit would have their own heating and cooling unit.

Commissioner Aragon ask about the timing. He was thinking that a project like this could take 2 and half to three years and he was curious of the schedule. Mr. Kuersten talked about getting final plat approval and then obtaining money for one time construction. There was then some discussion about site lighting and Mr. Hogan said site lighting will be downcast and shielded. The presentation was then over.

The presentation being over, Chair Williams opened the floor for the commissioners to ask questions. She inquired as this appears to be an interim place how is that going to work in the long-term? Mr. Hogan said he had talked to Cheryl Strause and the Board of County Commissioners, and perhaps it could work as a long-term option for some residents also. Chair Williams asked who was going to be the administrators of the project. It was noted that it would probably be the Coalition but it depends on who they partner with.

Commissioner Westmoreland inquired as to whether there was a landscaping plan, or if they could xeriscape to cut down on water usage. The applicant confirmed that they are planning to xeriscape as much as possible.

Commissioner Doty had questions about what the coalition is doing now. It was noted that PTSD needs to be addressed. There was then some discussion whether the potential clients for the property would be under medical/mental duress. It was noted that some of the clients have PTSD, perhaps depression and another related issues. Mr. Kuersten said they would limit, if possible, leasing out to sexual offenders or those who had violent tendencies. There are also questions of whether females would be allowed residence in the project.

Vice Chair Bertaux talked about some experiences his family had in the past. He then confirmed that there was going to be a fire hydrant and clarified storage for each unit. Bertaux expressed a possible concern for the tandem parking proposal. There was also some general discussion about conflict resolution, resolving disputes and similar items. It was asked whether Habitat for Humanity would have any role and that was not foreseen at this time.

Chair Williams then opened the meeting for public comment.

Trey Pruett, 220 N. 9th St. noted he had a concern with parking. He was not sure that an alley easement should qualify for public access. He thought a wider travel lane may be required. Natalie Hurt, also of 220 N. 9th St. said she was the previous deed holder for Trey's property and that had been the case since 2021. She wanted to open up a dialogue as there were conflicts between surveys of the proposed property and an adjacent one. She also had a concern with the amount of parking, use of an alley easement for primary access, and lack of a sidewalk/vestry and access.

Lisa Orosz spoke on behalf of 130 9th Street. She noted her husband had been in Desert Storm and she had a long background of support for the veterans. Still, she had many concerns and

stated her husband was a retired firefighter. She said there may be problems with those with mental and emotional disorders and she also had concerns regarding the alley and parking. She is not sure that there were jobs available for some of the residents. She said there are no resources in Silt, to help with the needs of the veterans. She just thought there were too many unresolved problems at this time.

Cheryl Strause, 1709 Orchard Avenue identified herself as the Executive Director of the Garfield County Housing Authority. She gave extensive background about some of the current programs, cost of the housing, subsidies available, and the need for support for the Veterans who may live at the site. She noted that they did have medical personnel that could work with the project in Silt. She quickly reviewed a couple of grants they were trying to get from HUD. She noted that they were only in the planning stage for the project and they would continue to try to work on some of the issues and would provide updates if they become available.

Indira Barron, 1022 Domelby Court identified herself as a housing specialist. She is familiar with some of the HUD programs and each individual would have supportive health services from the VA unless they transition out of the program or project. Vouchers for care are available. She said they were trying to get homeless veterans off the streets and a maximum of 30% of rent comes from the individual themselves. They are not required to work under certain circumstances. Vice Chair Bertaux asked where these supportive programs came from. Indhira noted that it was the VA that decides how much support individuals need.

Eli Evans lives at 943 Grand Ave. He lives just above the project to the north. He has some concerns about the access. He said he has owned his property for 16 years and this is the first he has heard of using an alley for access. He thought there should be a discussion about this. He was not sure it was wise to put a project with this density between the roundabout and the Stop Sign at Grand and 9th. Silt is not the right location for this project, there's a 75% chance of increased crime, which our Silt Police Department will not be equipped to handle this. Evans asked what happens 10 years from now, when funding goes away. This project is a noble deed, but in the middle of a residential area is not the right location.

Laura Jurcedo, 942 Main, spoke next. She asked whether the necessary services are located nearby. She indicated the location of the site has no nearby grocery store or similar facilities, no nearby clinic or hospital and there have been few sources of employment without the ability to have an automobile. She was also concerned with potential crimes. She noted that some of the work and services for the potential clients could fall onto the Silt Police force. She also asked about the future of the property and what may happen if the use would change in the future. She noted she was not against the shelter but thought this was not the right spot. Perhaps there was a better location where there were more services such as in Glenwood Springs or Rifle.

René and Maria Rosa of 941 Grand Avenue also spoke. She said she didn't have much to say. She wanted to thank veterans for their service but was wondering if some larger living spaces may be required.

This ended the public comment.

John Kuersten said it was important to get feedback now during the process. He said that they have had preliminary contact with some neighbors and the issues and they were doing their best to solve any concerns. He noted there would be an on-site manager who hopefully can handle most of the situations. He said a lot of people seem to think that no place is the right place for such facility; but he hopes by providing a stable environment they can help re-assimilate some of the veterans back into society.

He also wanted to tell the neighbors that they have no intention of extending the alley out to the east. Mr. Hogan thanked the neighbors for the input and wanted to inform the neighbors that there would be monthly drug testing even though he was not sure if that was even legal.

Jon Pettit stated that he had one time been homeless because of problems and he remembered some of the things he went through and that was difficult. He said we don't want these issues the recurring here either. They have even spoken about drug and alcohol testing, if it's legal to do so.

There was also a question on the alley and Mr. Kuersten it was an alley and just that.

Chair Williams noted that this discussion was the first of many steps for such a project like this to move forward. Vice Chair Bertaux said that if someone has further comments, they can write them down and provide them to Manager Centeno. There was a question from someone about how the neighbors would get notice of such meetings in the future and Centeno briefly describe the process.

Chair Williams said that she knew discussions like this are sometimes difficult but it was good to see members of the public gathering in the lobby as that meant they were interested in the town.

Commissioner Stepisnik thanked all for the conversation and said she also has some concerns. She noted that there appear to be resources available. She indicated she thought that there were some safety concerns but that it was a great project.

Vice Chair Bertaux said he was supportive of the project but that it may be a bit too dense for that particular property. He also noted some alley and pedestrian issues.

Commissioner Woods said she supports the concept but not as it is presented at this particular time. She said she had some reservations. She wanted to know more about the services available and what would be guaranteed.

Commissioner Doty thanked everyone for coming and thought that as long as the project meets the comprehensive Plan that would probably be good for the town. He said he wanted to be fair and balanced. He said he had a lot of friends who are vets. But he also wanted to note that the easement for ingress and egress is an impact on the neighbors and needs to be addressed.

Commissioner Aragon thought that it was a good concept and that right now there are still some areas that gave him concern. And he hoped that the development team would address these.

As a final note, Mr. Kuersten noted that the access for this property and some of the related issues are result of actions taken 100 years ago.

Planner's Report

Planner Chain said he wanted to keep this brief and kept his report to simply saying that 511 N. 5th St. is scheduled for the March Planning Commission Meeting and that he expects the application for Heron's Nest to be made in the next few weeks.

Commissioner Comment

Planner Chain asked if he could interject for a moment. He said he thought it was a bit unfair to the Commission that the applicant for the potential project said that he was just coming in to get some feedback but had an extensive presentation mapped out and that the Commission did not have the opportunity for staff to review this information and provide their thoughts ahead of time. Commissioner Aragon said he thought it was good idea to get the input.

Commissioner Woods said she had a suggestion; perhaps the Town could look at getting some interpretation services for people who speak other languages. She said it would help decisions perhaps be more representative of the entire community.

There was no other Commissioner Comment.

Adjournment

Vice Chair Bertaux made a motion to adjourn the meeting; second by Commissioner Stepisnik. The meeting adjourned at 9:18 PM.

Respectfully submitted,



Mark Chain
Planner

Approved by the Planning Commission



Lindsey Williams
Chair



February 24, 2024

News You Can Use

Town Announces 2024 Event Calendar



The Town of Silt announces its 2024 line up of events, including old favorites like the Party at the Pavilion, Summer Movie in the Park, Main Street Trick or Treat and Downtown Tree Lighting/Sitting with Santa and Fireworks!

New this year is to combine the Farmer's Market + with Party at the Pavilion to make both a "can't miss" affair! the Town also added a fourth Party at the Pavilion concert!

If you have questions, comments or suggestions, please call 970-876-2353 or email Nicole at nicole@townofsilt.org.

Water Treatment Plant Groundbreaking Set for March 6



Save the Date: Silt's Easter Egg Hunt

New Kiosk at Veterans Park Placed into Service



Stop by and see Silt's decidedly low tech, but effective way to communicate with its citizens!

The Town completed the new kiosk in Veterans Park near the end of 2023 and it's now up and running. It includes areas for the Town's public notices, information from the Silt Public Library and a public use area.

The kiosk was built to enhance the communication with Town citizens who frequently use Veterans Park and Grand Avenue.

Let us know what you think!

Nuevo quiosco en el Parque de los Veteranos puesto en servicio

¡Pásate por aquí y ve la forma decididamente baja de tecnología pero efectiva de Silt de comunicarse con sus ciudadanos!

La ciudad completó el nuevo quiosco en el Parque de los Veteranos a finales de 2023 y ahora está en funcionamiento. Incluye áreas para los avisos públicos de la ciudad, información de la Biblioteca Pública de Silt y un área de uso público.

El quiosco fue construido para mejorar la comunicación con los ciudadanos de la ciudad que utilizan con frecuencia el Parque de los Veteranos y la Gran Avenida.

¡Cuéntanos lo que piensas!

Silt Shorts: February 23, 2024

*ATTENTION: please note that the standby rate for snowbirds will no longer be in effect as of January 1, 2024.*JOIN US on Saturday March 30, 2024 for our Easter Egg Hunt & on Friday April 19 for our Arbor Day tree planting!*APRIL 22-MAY 4 2024 is the Silt spring clean up, dumpsters will be at the Town Shop at 612 N 7th St

*COMMUNITY GARDEN – The Town of Silt has spots open for the community

garden, if you're interested, please reach out to Town Hall!

*JOB OPENING – if you haven't already heard, our Town Administrator, Jeff Layman is retiring! The town will soon be accepting applications for a new Town Administrator.

*The Town of Silt has many ways to communicate with residents. Silt communication options include: our website, the 9th Street sign, Channel 10, Facebook, Town Hall & the new Veteran's Park kiosk, suggestion box, newsletters & TextMyGov. * You can sign up for TextMyGov and the newsletters on our website: www.townofsilt.org. * You can also check out our website & submit questions or comments in the contact us section at www.townofsilt.org. * Don't forget to look at our Discover Silt website also at www.discoversiltcolorado.com

*FRIENDLY REMINDER, as a courtesy, utility bills go out on the first of EVERY month & are due by the 15th.

Noticias cortas: 23 de febrero de 2024

*ATENCIÓN: tenga en cuenta que la tarifa de espera para los pájaros de la nieve ya no estará vigente a partir del 1 de enero de 2024.

* ¡ÚNASE A NOSOTROS el sábado 30 de marzo de 2024 para nuestra búsqueda de huevos de Pascua y el viernes 19 de abril para nuestra plantación de árboles del Día del Árbol!

* DEL 22 DE ABRIL AL 4 DE MAYO DE 2024 es la limpieza de primavera de Silt, los contenedores de basura estarán en Town Shop en 612 N 7th St

* JARDÍN COMUNITARIO - La ciudad de Silt tiene lugares abiertos para el jardín comunitario, si está interesado, comuníquese con el Ayuntamiento.

* OFERTA DE TRABAJO: si aún no se ha enterado, ¡nuestro administrador de la ciudad, Jeff Layman, se jubila! La ciudad pronto aceptará solicitudes para un nuevo administrador de la ciudad.

*La ciudad de Silt tiene muchas formas de comunicarse con los residentes. Las opciones de comunicación de Silt incluyen: nuestro sitio web, el letrero de la calle 9, el canal 10, Facebook, el ayuntamiento y el nuevo quiosco del Parque de los Veteranos, el buzón de sugerencias, los boletines informativos y TextMyGov. * Puede suscribirse a TextMyGov y a los boletines informativos en nuestro sitio web: www.townofsilt.org. * También puede visitar nuestro sitio web y enviar preguntas o comentarios en la sección de contacto en www.townofsilt.org. * No olvide visitar nuestro sitio web Discover Silt también en www.discoversiltcolorado.com

* RECORDATORIO AMISTOSO, como cortesía, las facturas de servicios públicos se envían el primer día de cada mes y vencen el día 15.



March 2, 2024

News You Can Use

Silt Water Treatment Plant Groundbreaking Ceremony This Wednesday

Public Invited!



The Town of Silt will break ground on its new \$28 M water treatment plant on Wednesday, March 6 at 3 PM, at the plant site, 500 River Frontage Road. A number of dignitaries will deliver remarks about the benefits of the plant to the Town and its citizens, merchants and guests.

The groundbreaking is the culmination of nearly three years of work studying the issues that Silt is facing with its current plant, designing a solution and arranging the financing for it. Approximately \$11 M was raised in grants and loan forgiveness in order to defray the costs of the plant. The rest of the cost will be borne by citizens through water rates and increased tap fees for new construction.

The public is invited and refreshments will be served. Call 970.876.2353 for more information.

Ceremonia de colocación de la primera piedra de la planta de tratamiento de agua sedimentada este miércoles

¡Público invitado!

La ciudad de Silt iniciará la construcción de su nueva planta de tratamiento de agua de \$ 28 millones el miércoles 6 de marzo a las 3 p.m., en el sitio de la planta, 500 River Frontage Road. Varios dignatarios pronunciarán comentarios sobre los beneficios de la planta para la ciudad y sus ciudadanos, comerciantes e invitados.

La colocación de la primera piedra es la culminación de casi tres años de trabajo estudiando los problemas a los que se enfrenta Silt con su planta actual, diseñando una solución y organizando la financiación de la misma. Se recaudaron aproximadamente 11 millones de dólares en subvenciones y condonación de préstamos para sufragar los costos de la planta. El resto del coste correrá a cargo de los ciudadanos a través de las tarifas del agua y el aumento de las tarifas de los grifos para las nuevas construcciones.

El público está invitado y se servirán refrescos. Llame al 970.876.2353 para obtener más información.

Soccer Registrations Open Now!

¡Las inscripciones para el fútbol ya están abiertas!

The image contains two promotional posters. The left poster is for 'Silt Micro Soccer' with a blue background. It features a 'NEW ONLINE REGISTRATION' badge, dates 'April 8th - May 24th', and categories for 'Boys and Girls Ages 4 - 8', 'U6 - 2018 and 2019', and 'U8 - 2016 and 2017'. The cost is listed as '\$50'. It includes a registration deadline and a website link. The bottom shows four cartoon soccer players and a soccer ball with the 'TOWN OF SILT' logo. The right poster is for an 'Easter Egg Hunt' with a light blue background. It features a cartoon rabbit, two baskets of eggs, and the date 'March 30 - 9:00 A.M.'. It lists two locations: 'Rox Moore Field (9th & Orchard Ave.)' for ages 1-3 & 4-6, and 'Stoney Ridge Ball Field (648 N. 7th Street)' for ages 7-9 & 10-12. It includes the phrase 'No Early Birds Please!' and shows cartoon Easter eggs and a bird at the bottom with the 'TOWN OF SILT' logo.

Silt Micro Soccer

NEW ONLINE REGISTRATION

April 8th - May 24th
Boys and Girls Ages 4 - 8
U6 - 2018 and 2019
U8 - 2016 and 2017
Cost: \$50

Registration is open until April 1st, or until teams are full!
All registration is online now!! Visit www.townofsilt.org to register

Easter Egg Hunt

March 30 - 9:00 A.M.

Rox Moore Field (9th & Orchard Ave.)
Ages 1-3 & 4-6

Stoney Ridge Ball Field (648 N. 7th Street)
Ages 7-9 & 10-12

No Early Birds Please!

Silt Announces 2024 Events!

¡Silt anuncia los eventos de 2024!



2024
Silt Events Calendar

Sat, March 30	Easter Egg Hunt- 9 a.m. (Roy Moore-- 9th & Orchard)
Fri, April 19	Arbor Day Tree Planting
April 22 - May 4	Silt Clean Up- 8 a.m. to 4:30 p.m. (Town Shop- 612 N. 7 th St)
May 3- May 5	Silt on Sale (Advertised Silt Garage Sales Weekend)
Fri, June 7	*Summer Movie In The Park Series- Dusk (Veterans' Park)
Fri, June 21	* Party at the Pavilion
Fri, July 12	*Summer Movie In The Park Series- Dusk (Veterans' Park)
Fri, July 19	* Party at the Pavilion
Fri, July 26	*Summer Movie In The Park Series- Dusk (Veterans' Park)
Sat, August 10	* Heyday - 7 a.m. to 9 p.m. (Veterans' Park)
Fri, August 16	* Party at the Pavilion
Fri, September 13	* Party at the Pavilion
October 15-26	Silt Clean Up- 8 a.m. to 4:30 p.m. (Town Shop- 612 N. 7 th St)
Th, October 31	Main Street Trick or Treat & Family Fall Fest
Tue, November 26	Downtown Tree Lighting Ceremony/Sitting With Santa

*Market Vendors Will Be At These Events!
For More Information, Please Call Town Hall at 876-2353 Ext 110
(All events are subject to change)

